



# E Arts at St. John the Evangelist church

109a Iffley Road, Oxford



## Recording booking form

<b>Date of Event</b>			
Title of Event			
Arrival time		Start time of Event	
Finish time of Event		Departure Time	

**Contact details** All correspondence and invoices will be sent to the person named below.

Name			
Address			
Email			
Phone			

**Your requirements in detail** (Please fill in these boxes as fully as possible)

Type of group recording: (eg: orchestra, choir, soloist)			
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Number of performers			
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Are you wanting to use the Steinway D Piano?	Yes	No
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The piano hire fee is £225 +VAT per day. Tuning at cost to be booked by SJE Arts. Please state your tuning

Limited car parking (2 or 3 spaces) is available in the James Street carpark (adjacent to SJE). This must be booked in advance and permits will be issued.

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To arrange a mutually convenient time for your arrival, please contact us on 01865 613507 or [concerts@ssho.ox.ac.uk](mailto:concerts@ssho.ox.ac.uk). THIS IS ESSENTIAL - the church is kept locked and cannot be accessed from the road.

Please return this booking form to: Sally Doyle, St Stephen's House, 16 Marston Street, Oxford, OX4 1JX or [concerts@ssho.ox.ac.uk](mailto:concerts@ssho.ox.ac.uk)

*Completion of this form does not guarantee your booking. Someone from SJE will be in touch to confirm your booking.*

Please note that SJE Arts would like a copy of your c.d. for the archive.